

BUMED PRE-PLANNING BOMB THREAT CHECK LIST

	<u>YES</u>	<u>NO</u>
1. Are all personnel familiar with the BUMED bomb threat procedures outlined in BUMEDINST 5530.1A?	○	○
2. Have copies of the bomb threat call check list been distributed to all staff with instructions to post within easy reach of each telephone?	○	○
3. Have large red cards (Bomb Threat Call being Received) been distributed with instructions to post within easy reach of each telephone?	○	○
4. Have staff been thoroughly indoctrinated on how to handle a bomb threat call or discovery of suspicious object believed to contain an explosive device?	○	○
5. Have primary evacuation routes been established and posted?	○	○
6. Have alternate evacuation routes been established and posted?	○	○
7. Have the Master-at-Arms evacuation team members been designated and trained?	○	○
8. Have SAFE areas (150 yards away from buildings activity) been established and posted for evacuated personnel to muster?	○	○
9. Have emergency telephone numbers (OOD/NDW ROC) been distributed with instructions to post within easy reach of each telephone?	○	○
10. Have bomb threat drills been conducted recently?	○	○

Submitted by: _____ Date: _____