

TAC REPORT ON CREWMEMBER

DATE	NAME					RATE	SQUADRON	
AIRCRAFT MODEL			AIRCRAFT BUNO			FLIGHT DURATION	CREW POSITION	
PERFORMANCE RATING (Numerical Grades of 1 or 2 Require Comments)								
1 Poor – Observed performance is significantly below expectations.		2 Conditional – Performance below standards. Remedial training required			3 Standard – The level of performance that should normally occur in flight operations		4 Outstanding - Performance represents exceptional skill.	
A. PREFLIGHT	NA	1	2	3	4	COMMENTS:		
1. SERVICING								
2. INSPECTION								
3. WEIGHT AND BALANCE								
4. CARGO LOADING								
5. BAGGAGE HANDLING								
6. BRIEFING/PAPERWORK								
B. FLIGHT	NA	1	2	3	4			
1. CARE OF PASSENGERS								
2. COCKPIT DISCIPLINE								
3. CHECKLIST								
4. PA ANNOUNCEMENTS								
C. GENERAL	NA	1	2	3	4			
1. EMERGENCY								
2. PERFORMANCE CHARTS								
3. FIRE DETECT/EXTINGUISH								
4. APU/ENGINES								
5. FUEL SYSTEMS								
6. ELECTRICAL / AVIONIC / LIGHTS / SYSTEMS								
7. PNEUMATICS/ AIR CONDITIONING								
8. HYDRAULICS/ FLIGHT CONTROL								
9. ICE/RAIN PROTECTION								
10. LANDING GEAR/BRAKES								
11. OXYGEN								
12. CARGO SYSTEM								
13. SURVIVAL EQUIPMENT								
14. FIRST AID KNOWLEDGE								
D. INDIVIDUAL PERFORMANCE	NA	1	2	3	4			
1. INITIATIVE								
2. RELIABILITY								
3. JUDGMENT								
4. APPEARANCE								
5. ATTITUDE								
						SECO _____	PAX _____	CARGO _____

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E. CREW COORDINATION						COMMENTS:
1. Decision Making – gathered data before making a decision, identified alternatives, provided decision rationale	1	2	3	4		
2. Assertiveness – advocated specific courses of action, maintained position when challenged, confronted ambiguities	1	2	3	4		
3. Mission Analysis – defined tasks, questioned data/ideas, devised long/short term plans, critiqued existing plans	1	2	3	4		
4. Communication – acknowledged communications, used standard terminology, asked for/provided clarification when necessary	1	2	3	4		
5. Leadership – specified tasks to be assigned, asked for input, focused crew attention to tasks, provided feedback	1	2	3	4		
6. Adaptability/Flexibility – altered behavior/plans to meet situational demand, stepped in to help other	1	2	3	4		
7. Situational Awareness – commented on deviations, provided information in advance, aware of on-going mission status	1	2	3	4		
F. POST FLIGHT		NA	1	2	3	4
1. OFF LOADING PROCEDURES						
2. AIRCRAFT CLEANLINESS						
3. INSPECTION						
4. SECURING						
G. BRIEF/DEBRIEF						
1. BRIEFING		NA	1	2	3	4
a. Primary mission						
b. Anticipated concerns						
c. Contingency plans						
d. Transmission of information						
e. Crew participation						
f. Crew situational awareness						
g. Specific crew guidance						
2. DEBRIEF		NA	1	2	3	4
a. Constructive criticism						
b. Learning atmosphere						
c. "Team concept"						
d. Mistakes as learning points						
ACTION TAKEN BY SQUADRON						
RECOMMENDED FOR CHECKRIDE <input type="checkbox"/> Initials: _____ PROGRESSING <input type="checkbox"/> Initials: _____						
SIGNATURES						
INITIATING CREWMEMBER (PRINT NAME)	CREW MEMBER			TAC		
NATOPS OFFICER	OIC/XO (OPTIONAL)			CO (OPTIONAL)		