WEB PUBLISHING ACTION CHECKLIST

Subject:		Department:
Background/Special Instructions:		
Release Date:		Publish Date:

Please chop this article for technical accuracy and add questions or comments in the boxes below. You may attach supporting document to this sheet. If a staff member is on travel or leave, send it to the next person in line. **Return routing sheet with appropriate initials and dates to Dee Savage, Webmaster, Code 70, Ext. 7305.**

Route To:		COMMENTS:					
CODE	INITIAL	1st REVIEW	Date	2nd REVIEW	Date	FINAL REVIEW	Date

ADDITIONAL REMARKS: