PART ADD REQUEST - PURCHASE PART

SECTION I

1. RDD:

SECTION II: TO BE COMPLETED BY THE PLANNER

1. NAME	2. PHONE	3. DATE

4. MFG PART NUMBER	5. CAGE CODE	6. ORDER MATERIAL? ☐ YES ☐ NO
*7. JON *(if applicable)*	8. PART NOMENCLATURE	9. NHA

MATERIAL NEEDED:

10. SPECIFICATION/PART NUMBER	11. NSN *(attach copy of source document to this form)*	12. ALLOY & TEMPER

13. ULTRASONIC INSPECTION REQUIRED? ☐ YES ☐ NO	14. MATERIAL SIZE *(thickness, width, length)*

15. GRAIN DIRECTION:	15a. THICKNESS _____ ☐ L ☐ LT ☐ ST	15b. WIDTH _____ ☐ L ☐ LT ☐ ST	15c. LENGTH _____ ☐ L ☐ LT ☐ ST
	L = LONGITUDINAL GRAIN	LT = LONG TRANSVERSE	ST = SHORT TRANSVERSE

16. DIAMETER	17. WALL THICKNESS	18. MATERIAL NOMENCLATURE	19. QUANTITY REQUIRED

20. RECOMMENDED SOURCE

SECTION III: TO BE COMPLETED BY THE EQUIPMENT SPECIALIST/SUPPLY TECHNICIAN

1. NSN OR LSN	2. UNIT OF ISSUE	3. VENDOR'S UNIT OF MEASURE	4. UNIT PRICE

5. LEAD TIME	6. STOCK SIZE OFFERED BY VENDOR	7. MINIMUM BUY	8. MPT RECORD BUILT ES/DATE

9. COMMENTS

*Optional fields. All other fields are required.
Complete all required fields and mark unused optional fields with N/A.