E	M	C
Badge No:		
Exp Date:		

FRCSE ID APPLICATION AND ACCEPTANCE

Last Name	First Name	M. I.

Issuance	Grade and Position	Employee #	Date of Birth
☐ New Issue ☐ Replacement (damaged/inop) ☐ Renewal ☐ Replacement (lost card)			

Resident Address:

Street Address	City	State	ZIP

Department/Activity/Private Employer (Name)	Resident Phone	Work Phone

Height	Weight	Hair Color	Eye Color

I have received the above pass. I agree to report immediately in writing to the Site Protection Division Director (code 65200) in the event it is destroyed, lost or stolen. I also agree to return the pass to the Industrial Security Division Director (code 65200) upon termination of employment, completion of business transactions, or for any other reason that may cancel or alter my privilege to the Fleet Readiness Center Southeast (FRCSE).

Signature of Applicant	Date	Authorizing FRCSE Signature	Date

COMPUTER SECURITY

1. Computers, printers, scanners, USB devices, such as memory sticks or thumb drives, personally owned disks (Floppy or CD), PDAs or other devices are not authorized in any "Secure Areas".

2. Personally owned devices listed in #1 above are prohibited from all FRCSE facilities.

3. Company owned (contractor) computers, or other devices, must be registered and approved via FRCSEINST 5500.5. *If you do not have a property pass or the above equipment is not listed on the property pass, your property could be confiscated!*

4. Legacy or Navy Marine Corp Internet (NMCI) computers, printers, or other computers devices shall not be removed without prior written approval from the Information Technology/Information Management Customer Services and Operations Division (code 72400).

5. All computers must be locked when employees are not at the workstation.

CAMERA SECURITY

1. Cameras and cell phones, PDAs, etc., with photographic capabilities are not authorized in any "Secure Areas" or hangars.

2. Privately owned cameras are permitted aboard NAS Jacksonville (per NASJAXINST 5530.2) and aboard FRCSE (per FRCSEINST 5500.5).

3. Camera and photographic equipment usage at FRCSE is limited to official use per SECNAVINST 5720.44A and is strictly controlled. Any person using cameras must have the appropriate camera pass in their possession when moving around the facility. All visitors will be escorted at all times by the FRCSE point of contact.

4. Personally owned cellular phones, PDAs, etc., with photographic capabilities are subject to the same rules as any other camera. Employees (civil service and military) must request to bring these devices aboard per FRCSEINST 5500.5. The camera function on any cell phone must never be used onboard or in the vicinity of FRCSE.

5. Contractors are not authorized to bring cellular phones, PDAs, etc., with photographic capabilities onboard.

It is the user's responsibility to become familiar with the above instructions.

I have read, understand, and will comply with the above computer security restrictions.		I have read, understand, and will comply with the above camera security restrictions	
Signature of Applicant	Date	Signature of Applicant	Date

Privacy Act Statement

AUTHORITY: 5 U.S.C. 522a, Privacy Act of 1974. **PRINCIPLE PURPOSE**: To readily identify all personnel who are allowed to access Naval Air Station Jacksonville and the FRCSE in the furtherance of the FRCSE Mission; and to comply, verify and update the FRCSE authorized visitor list in support of administrative and security measures. **DISCLOSURE** is voluntary. Furnishing personal information on this form including your social security number is totally voluntary, but failure to do so may result in disapproval of NAS Jacksonville and FRCSE entry.