FLEET READINESS CENTER EAST EMPLOYEE MASTER MANAGEMENT APPLICATION (EMMA) SIGN-IN SHEET

Employee MUST certify training by printing and signing name and annotating payroll number. Upon completion forward original TMS Sign-In Sheets to Training Coordinator. If Course Code is needed Complete FRC East 12410/54, "Course Code Request" to Career Development Division (7.3.3)

COURSE CODE	COURSE HOURS	Date:
COURSE TOPIC/DESCRIPTION		TMS INPUT ☐

PRINTED NAME *(LAST, FIRST, MI.)*	SIGNATURE	SHOP	PAYROLL #

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