

PROCUREMENT REQUEST/CONTRACT INFORMATION SHEET

The following information must be submitted with a DOD Contract Security Classification Specification (DD 254) for each procurement request when contract performance will involve the following: Classified Information, Intelligence Material, Intelligence Activities, Classified Computer Maintenance and Contractor non-US Citizen Employees.

1. CONTRACTOR	2. PROCUREMENT REQUEST/CONTRACT NUMBER
3. WUAS TITLE	4. WORK UNIT NUMBER

YES	NO	
		5. Will the contractor require access to classified information? If YES, answer 5a and 5b.
		a. Will access be required at the contractor's facility?
		b. Will access be required at a government and/or cleared contractor facility?
		6. Will non-US citizen contractor employees be working on this contract?
		7. Will non-US citizen contractor employees require long-term access to NRL?
		8. Will contractor require access to intelligence material? If YES, where will access be required? _____
		9. Is this contract in support of any Intelligence Agency (e.g., NSA, NIPSSA, NIC, NISC, CIA, DIA, etc.)? If YES, indicate on the Planning Procurement Document "This is in support of the _____, which is a member of the intelligence community."
		10. Will the contractor require access to Unclassified Critical Technology Information?
		11. Is access limited to classified work areas and/or service maintenance of ADP equipment containing classified information?
		12. What is the classification authority for classified material to be generated by contractor and/or contractor having access to: _____ a. Downgrading/decussifying dates, if known: _____

13. CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE/SCIENTIFIC OFFICER	14. CODE	15. EXTENSION
16. SIGNATURE	17. DATE	