

**Armed Forces Health Professions Scholarship Program (AFHPSP) Medical Students,
Dental Students, and Medical Service Corps Students (1975X, 1985, and 1995X)
Service Agreement**

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C., 8013; EO 9397; 10 U.S.C. 2005; 10 U.S.C. 2120-2127; DoDD 6000.2.

PRINCIPAL PURPOSES: The purpose of this service agreement is to meet national defense needs for trained medical, dental, and medical service corps personnel by providing students financial assistance in exchange for an enforceable **commitment** to serve on active duty as a doctor, dentist, or medical service corps officer for a specified period of time. All other promises, representations, and consideration as to the conditions of military service or other matters are secondary to the purpose of the service agreement. The student acknowledges that the United States Navy will have performed its obligations under the service agreement once financial support has been provided for their basic education.

When the student has received or benefited from the expenditure of any funds under this service agreement, he or she will not be released from any Active Duty Service Obligation (ADSO). When the United States Navy has performed its obligation to finance the student's education, the United States Navy will be entitled to performance of the student's promise to serve on active duty.

Having agreed to participate in the United States Navy component of the Armed Forces Health Professions Scholarship Program (AFHPSP), I understand that as a member of the AFHPSP, I will be commissioned as an officer in the United States Navy, unless sooner separated or called to active duty by the United States Navy.

I certify that I am a citizen of the United States of America.

ROUTINE USE(S): In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

DISCLOSURE: Disclosure is voluntary, however, without this information, your entry into the Armed Forces Health Professions Scholarship Program (AFHPSP) may not be accomplished. A social security number is necessary to make positive identification of the individual and to permit this service agreement to become part of the official service record.

NAME: (LAST NAME, FIRST NAME, MIDDLE NAME)

SOCIAL SECURITY NUMBER:

1. I will:

a. Be commissioned in the reserve component of the Navy (Designator 1975, 1985, or 1995) in the rank and grade of Ensign (O-1). As a member of AFHPSP, I will be required to serve 45-day active duty tours in the pay grade of O-1 unless I am eligible to hold a higher grade under another law. When on active duty, I will be subject to the Uniform Code of Military Justice and to Navy Uniform Regulations.

b. Be discharged from any enlisted or officer status, prior to the start of school. If in commissioned status, holding a regular or reserve commission, I must resign my regular or reserve commission prior to entering school.

c. Enter as a full-time student at an institution accredited by the American Medical Association or American Osteopathic Association, institution pursuing a health profession degree in medicine (MD or DO), or by the American Dental Association, institution pursuing a health profession degree in dentistry (DMD, DDS), or the American Optometric Association, institution pursuing a health profession degree in optometry (OD), or by the Accreditation Review Commission on Education for the Physician Assistant (PA), or by the Council on Education of the American Podiatry Association (Podiatrists).

d. Remain an active member of the AFHPSP while completing all phases of my professional education until I have satisfied all requirements for that health profession degree.

Initial: _____ Date: _____

e. Immediately advise the United States Navy of any changes in my status (to include health, academic standing, etc.), which may affect my eligibility to receive scholarship benefits. I understand if I fail any course, subsequent to selection for the scholarship, but prior to my eligibility for benefits date, have a change in my medical status, or fail to meet the other requirements of the AFHPSP, the United States Navy may withdraw me from the program. If I am withdrawn from the program I may be processed for separation from the United States Navy or be called to extended active duty according to the terms and provisions of the service agreement and applicable United States Navy regulations.

f. Comply with administrative regulations and directives issued to me by the United States Navy relative to my obligations and participation as a member of AFHPSP. If I fail to comply with administrative directives or if during any period the United States Navy is unable to determine my academic military training, postgraduate training, medical or marital status, or my correct mailing address, the United States Navy may withhold my scholarship benefits until such time as I do comply or the requisite determination can be made.

2. I have not incurred and will not incur any medical, dental, optometry, physician assistant or podiatry practice obligations other than those required by the United States Navy. Further, in the event I incur an obligation for service to another organization (e.g., a state for payment of a portion of my educational expense to the professional school I attend), even if this obligation is without my knowledge, the United States Navy may dis enroll me from the AFHPSP.

3. I do not presently have a firm, fixed, or sincere objection by reason of religious training and belief to participation in war in any form or the bearing of firearms. I recognize that acceptance of public funds for my education under this service agreement is inconsistent with such beliefs. I have no present intent to seek release from my ADSO on this basis in the future and recognize that my sincerity and motives would be in serious question should I attempt to do so after substantial public funds have been expended on my education.

4. I have disclosed all information in my possession and knowledge that may be disqualifying or may affect my eligibility for service in the United States Navy. If such information comes into my possession or knowledge at any time prior to my entry onto active duty, I will immediately notify the United States Navy. I understand that if I have intentionally withheld such information, or fail to provide such information that I may obtain in the future, I may be subject to separation from the United States Navy and/or incur a financial obligation for all public funds expended for my education.

5. Scholarship benefits will begin on the latest of the following dates:

a. Date of AFHPSP Service Agreement/Oath of Office.

b. If currently enrolled, tuition will be paid for the term in which currently enrolled. Stipend is not retroactive and will begin upon commissioning.

6. I agree and understand:

a. Payment of my stipend terminates upon the date of formal graduation or upon completion of degree requirements if it precedes formal graduation by more than 45 days.

b. I am required to perform one tour of active duty at a military base of 45 days as directed by the United States Navy for each 12 months of participation in the AFHPSP.

c. All financial inducements or benefits are prescribed by law and regulations of the Department of Defense. Such laws and regulations are subject to change and I understand and agree that any change in financial inducements or benefits due to a change in law or regulation will apply to me and does not relieve me from any obligation under this service agreement.

d. I will not be relieved of my active duty obligation solely because I am willing and able to reimburse the Government for the total cost of advanced education.

e. I will accept reappointment or designation within the United States Navy based on my health profession and receive the active duty pay and allowances and benefits for the rank appointed, as provided by the pertinent statutes and regulations.

f. I will not receive service credit for the purpose of computing basic pay or promotion for the period of the AFHPSP participation.

g. That sections 671a and 671b of Title 10, United States Code, currently provide as follows.

(1) 671a. Members: Service extension during war. Unless terminated at an earlier date by the Secretary concerned, the period of active service of any member of an armed force is extended for the duration of any war in which the United States may be engaged and for six months thereafter.

Initial: _____ Date: _____

(2) 671b. Members: Service extension when Congress is not in session.

(a) Notwithstanding any other provision of law, when the President determines that the national interest so requires, he may, if Congress is not in session, having adjourned sine die, authorize the Secretary of Defense to extend for not more than six months enlistments, appointments, periods of active duty, periods of active duty for training, periods of obligated service, or other military status, in any component of the Armed Forces of the United States, that expire before the thirtieth day after Congress next convenes or reconvenes.

(b) An extension under this section continues until the sixth day after Congress next convenes or reconvenes or until the expiration of the period of extension specified by the Secretary of Defense, whichever occurs earlier, unless sooner terminated by Law or Executive order.

7. Accession Bonus. Medical & Dental ONLY

I understand that:

a. If I accept and am authorized the Accession Bonus of \$20,000 (payback of four (4) years Active Duty) upon appointment, I agree to serve on active duty for the period noted in paragraph 8(a). I understand that my payback will commence on the date I report to active duty. I am only authorized the bonus if I have not received financial assistance from the Department of Defense to pursue a course of study in medicine/dentistry in exchange for an agreement to accept an appointment as a Medical/Dental Corps Officer. This includes, but is not limited to, Full-Time Out Service Training Programs (FTOST), and Duty Under Instruction for all services (DUINS). The bonus therefore would not apply to me if I have received any financial assistance as indicated. If I initial below accepting the bonus I am certifying that I have not received any financial assistance as indicated herein.

Accepting bonus (\$20,000) _____ or Declining Bonus _____
Applicant's Initial *Applicant's Initial*

b. After receiving the accession bonus under this agreement, if I fail to become or remain a licensed physician or dentist per current navy instructions, I must refund the entire amount of the bonus.

c. After receiving the accession bonus under this agreement, if I fail to complete the active duty agreement incurred as a result of executing an accession bonus contract, I will be required to repay the unearned portion of the bonus except in the following circumstances;

(1) Death or disability which is not the result of misconduct or willful negligence, and not incurred during a period of unauthorized absence.

(2) Separation from military service by operation of laws or regulations of the Department of the Defense or Navy regulations, other than separation for cause, when approved by the Secretary of the Navy.

(3) In other cases, when the Assistant Secretary of Defense (Health Affairs) determines recoupment is not in the best interest of the Government.

d. An obligation to reimburse the United States imposed under paragraphs 7(a) or 7(b) above is for all purposes a debt owed to the United States.

e. A discharge in bankruptcy under the Title 11, United States Code, that is entered less than five (5) years after the termination of an agreement under this section does not discharge the person signing such agreement from debt arising under such agreement.

8. Active Duty Service Obligation (ADSO). I agree and understand:

a. I will incur an eight-year service obligation for any participation in the program. That in return for _____ years of scholarship (sponsorship in a program might actually be less than scholarship awarded) in the AFHPSP, I shall serve _____ years on extended active duty and serve _____ years in the Individual Ready Reserve (IRR), unless it is served on active duty or in the Selected Reserve.

b. My ADSO for sponsorship in the AFHPSP is based upon the provisions in effect on the date my scholarship benefits commence.

c. Should I become unable to commence the period of ADSO specified in this service agreement or become unable to complete my education program, I agree to reimburse the United States for the total cost (lump sum plus interest) of advanced education paid by the US Government as specified in 10 U.S.C. 2005. This does not relieve me of any obligation to reimburse the Government should the action initiated by the Government be the result of my own misconduct. The Secretary of the Navy may waive this requirement when he determines that such a waiver is in the best interest of the Government. I further understand that I cannot be relieved of my obligation for participation in this program solely because I am willing and able to refund all payments made to me or on my behalf while a member of the program.

Initial: _____ Date: _____

d. Apart from my educational ADSO, I will incur a minimum term of service of three years on active duty. My minimum term of service will run concurrently with my educational ADSO; but if my ADSO is less than my minimum term of service, I will not be released from active duty until I have also served my minimum term of service. Any time spent on active duty after completion of my health profession degree will count toward completion of my minimum term of service unless otherwise specified in this service agreement. As 1-year AFHPSP sponsorship I incur a 1-year educational ADSO. As a 2-year AFHPSP sponsorship, I incur a 2-year educational ADSO. As a 3-year AFHPSP sponsorship, I incur a 3-year educational ADSO. As a 4-year AFHPSP sponsorship, I incur a 4-year educational ADSO. I will not be relieved of any educational ADSO while attending a Navy sponsored post-graduate specialty training.

e. I will not be relieved of any previously incurred ADSO as a result of participation in the AFHPSP. I cannot serve any part of the ADSO incurred from AFHPSP participation concurrently with any other ADSO. My total ADSO will be served consecutively and will be the sum incurred from all sources. Obligations are served in the order incurred.

f. I will not receive credit toward fulfilling my ADSO for the annual active duty period I perform as an AFHPSP participant. Any other ADSO acquired from any uniformed services training/services (e.g., United States Naval Academy or Reserve Officer's Training Corps) cannot be served while in the AFHPSP or during annual active duty periods. I will not receive credit for services performed as an AFHPSP member in determining eligibility for retirement, except for a physical disability incurred while on an annual active duty period.

g. For Medical AFHPSP (1975X) I will not incur any additional ADSO for the time spent on active duty in a military facility in the first year of graduate professional education (PG-1). ADSOs acquired from participation in the AFHPSP or from other uniformed services training/service (e.g., United States Naval Academy or Reserve Officer's Training Corps) cannot be satisfied during PG-1 education on active duty. However, the time spent in active duty PG-1 training is credited toward completion of my minimum term of service.

h. That pregnancy, or custody of minor child, is not an automatic reason for separation. It is United States Navy policy that female service members, including those who have incurred an ADSO for extensive sponsored education and training, will not be released from their obligations solely on the basis of pregnancy or childbirth.

9. A discharge in bankruptcy under Title 11, United States Code, will not release me from my obligation to reimburse the United States as required under the terms of this service agreement if the final decree of the discharge in bankruptcy is issued within a period of 5 years after the last day from the period I have agreed to serve on active duty.

10. For Medical AFHPSP students (1975X) Graduate Medical Education. I agree and understand:

a. I will apply to the United States Navy Graduate Medical Education (GME) Selection Board in the specialty of my choice during my senior year of medical school training. I will enter graduate professional education, as selected and directed by the United States Navy, immediately following graduation from medical school. I understand that upon graduation from medical school, that the Graduate Medical Education Program is directed toward board certification. I must enter a training program that is accredited by the most current Directory of Graduate Medical Education Programs published by the American Medical Association or listed in the latest AOA Yearbook and Directory of Osteopathic Physicians under the section "Osteopathic Postdoctoral Training Programs". I also understand that I must also meet the requirements to become board certified by the respective specialty board that is recognized by the American Board of Medical Specialties (allopathic) or the Advisory Board for Osteopathic Specialists of the American Osteopathic Association.

b. If selected and directed by the United States Navy, I will perform the specialty training in a military medical facility while on active duty, even though my preference may be for civilian training. If I am selected for training in a military facility, I will not be allowed to discharge any of my existing ADSO during such training.

c. If selected by the United States Navy GME selection board for full deferment from active duty, I will complete equivalent GME without United States Navy sponsorship at a civilian institution. Unless selected for the full period of specialty training, further graduate medical education after the first postgraduate year must be requested, and selection is subject to the needs of the United States Navy. Where requirements for specialty training requested do not exist or are limited; or when applications for United States Navy graduate medical education are not received, the United States Navy may defer me for one year of clinical training and then order me to active duty as a general medical officer, flight surgeon, or undersea medical officer. All civilian graduate medical education must be documented on an annual basis.

d. Any GME training following the first postgraduate year may result in an additional ADSO whether GME is done in a military or civilian facility. Active duty service commitment rules referenced above regarding GME are subject to change. The directives current at the time of entering or signing this agreement to enter GME will govern the ADSO regarding GME beyond the first year (PG-1).

For Dental AFHPSP students (1985X) Graduate Dental Education

I agree and understand:

a. I may apply to the United States Navy Graduate Dental Education (GDE) Selection Board during my senior year of dental school training for a one-year Advanced Education in General Dentistry (AEGD) or General Practice Residency (GPR). I will enter graduate professional education, if selected and directed by the United States Navy, immediately following graduation from dental school. If selected for the AEGD/GPR, I have the option to decline the residency and report to my first duty station as a General Dentist.

Initial: _____ Date: _____

b. If selected and directed by the United States Navy, I will perform the advanced training in a military facility while on active duty, even though my preference may be for civilian training. If I am selected for training in a military facility, I will not be allowed to discharge any of my existing ADSO during such training.

c. If selected for the AEGD or GPR, and I accept the training, I will not incur any additional ADSO for attending the training. Additionally, I will not discharge any portion of my ADSO during this training. In effect, the AEGD/GPR shall in such cases be a neutral year with regard to any ADSO incurred. However, the time spent in this training is credited toward completion of my minimum eight-year service obligation.

d. Any GDE training following the first postgraduate year may result in an additional ADSO whether GDE is done in a military or civilian facility. Active duty service commitment rules referenced above regarding GDE are subject to change. The directives current at the time of entering or signing an agreement to enter GDE will govern the ADSO regarding GDE beyond the first year of post graduate training.

11. For Medical HPSP students (1975X) I must take and pass parts I and II of the United States Medical Licensing Examination (USMLE) or Comprehensive Osteopathic Medical Licensing Examination (COMLEX) prior to entering GME. Part I of the examination must be completed before the beginning of the third-year academic curriculum and results provided to the AFHPSP Program Director Office by 15 September of the third-year academic curriculum. Failure to take the examination or provide the score to the AFHPSP Program Director will result in an immediate leave without pay (LWOP) status and cessation of all payments. Part II of the examination must be taken and passed after completing the third-year academic curriculum but before 15 September of the fourth-year academic curriculum and results must be provided to the AFHPSP Director by 15 October of the fourth-year. Program participants will have their entitlements suspended for first time failure to pass part I or II of the USMLE or COMLEX and be placed in an academic LWOP status. A second time failure of the examination or clinical skills examination may result in loss of scholarship eligibility. If I am withdrawn from the program I may be processed for separation from the United States Navy or be called to extended active duty according to the terms and provisions of the service agreement and applicable Navy Regulations. Six months prior to graduation I will apply for a superseding appointment in the Navy Medical Corps and accept a commission if tendered. I further understand that I must complete all requirements for medical licensure at the first available date.

For Dental HPSP students (1985X) I must take and pass part I of the National Dental Board Exam (NBDE) prior to the beginning of the third-year academic curriculum and the results provided to the AFHPSP Program Director Office by 15 September of the third-year academic curriculum. Failure to take the examination or provide the score to the AFHPSP Program Director will result in an immediate LWOP status and cessation of all payments. I must take part II of the NBDE in December during the fourth-year academic curriculum and provide the results to the AFHPSP Program Director by 15 February (second attempts must occur by the following March and results provided by 15 April). Dental program participants will have their entitlements suspended for first time failure to pass part 1 or 2 of the NBDE and be placed in an academic LWOP status. A second time failure of the NBDE may result in loss of scholarship eligibility. If I am withdrawn from the program I may be processed for separation from the United States Navy or be called to extended active duty according to the terms and provisions of the service agreement and applicable Navy Regulations. Six months prior to graduation I will apply for a superseding appointment in the Navy Dental Corps and accept a commission if tendered. A license, from one of the 50 states or DC, must be obtained as soon as possible within one year of reporting on active duty. Failure to obtain a license may result in administrative actions to include administrative discharge.

For Optometry HPSP students (1995X) I must take and pass part I of the National Board of Examiners in Optometry (NBEO) before the beginning of the third-year academic curriculum and provide the results to the AFHPSP Program Director by 15 September. Failure to take the examinations or provide the scores to the AFHPSP Program Director will result in an immediate LWOP status and cessation of all payments. Participants must take part II of the NBEO in December during the fourth-year academic curriculum and provide the results to the AFHPSP Program Director by 28 February (second attempts must occur by the following April and results provided by 5 May). Part III of the NBEO must be taken in April prior to graduation and the results provided to the AFHPSP Program Director by 5 May. Optometry program participants will have their entitlements suspended for first time failure to pass their required Board examinations and be placed in an LWOP status. A second time failure may result in loss of scholarship eligibility. If I am withdrawn from the program I may be processed for separation from the United States Navy or be called to extended active duty according to the terms and provisions of the service agreement and applicable Navy Regulations. Six months prior to graduation I will apply for a superseding appointment in the Navy Medical Service Corps and accept a commission if tendered. I will be licensed to practice optometry in one of the 50 states or the District of Columbia or pass parts I, II, and III of the NBEO in lieu of licensure. If I do not have a license to practice optometry I must obtain a license within my first year of active duty. Failure to obtain a license may result in administrative actions to include administrative discharge.

For Physician Assistants HPSP students (1995X) I must be certified by the National Commission on Certification of Physician Assistants, Atlanta, Georgia. If I do not possess current certification, I must obtain certification within one year of entry on active duty.

For Podiatry HPSP students (1995X) I must graduate from a college of podiatry accredited by the Council on Education of the American Podiatry Association and obtain licensure in one of the 50 states or the District of Columbia upon entry onto active duty.

All HPSP program participants if selected, I am not permitted to extend my projected graduation date, cease attending classes, change majors, enter exchange programs or transfer schools without specific approval of the respective officer community manager via CNRC. Failure to obtain prior permission may result in disenrollment. Program participants must submit a written waiver request supported by a letter from the Dean of Student Affairs if curricula requirements are not completed in time for their respective examination.

Initial: _____ Date: _____

12. All HPSP program participants - Leave Without Pay (LWOP): Most schools provide for leave of absence for students experiencing difficulty coping with academic requirements. Students must request LWOP from the program if there is any delay in their academic progress.

Students must request LWOP from the AFHPSP Program Director when there is a break or stoppage of their academic progression. This is done via email, OH@med.navy.mil. A LWOP may be granted for a period of 6 months or one year. Leave for an additional educational pursuit is rarely authorized, and is evaluated on a case-by-case basis.

LWOP APPROVAL. The AFHPSP Program Director must approve all LWOP requests 30 days in advance. If this is not possible, notification must be made as soon as possible. This is done electronically via email address listed above. Approval of a LWOP from the scholarship program is separate from any approval from the school. A LWOP that is not approved constitutes a withdrawal from school and may result in loss of scholarship eligibility and immediate orders to active duty.

You must be approved for LWOP in advance by the Navy (without regard to school approval) and may be approved for up to twelve months.

All LWOP requests are submitted via the OH E-mail address: OH@med.navy.mil before the proposed effective date.

Notification must be made immediately upon your discovery that you will require a LWOP.

13. Federal income tax liability with respect to program entitlements is determined by Statute and/or rules and regulations of the Commissioner of Internal Revenue. According to current rules, benefits listed below are taxable. While a member of the AFHPSP in good standing, I understand that I am entitled to:

- a. A monthly stipend at a rate prescribed by a statute or Department of Defense directives except when serving on an active duty tour.
- b. Receive the pay and allowances of an Ensign during one active duty for training tour for each 12 months participation in the program, as directed by the United States Navy.
- c. Have all educational expense paid that the United States Navy deems normal and required, including tuition, required books and fees, and laboratory expenses but excluding personal living expenses.

14. If I am dropped from any professional school for deficiency in studies or conduct; or if, for other reasons, I must repeat an academic period or discontinue my professional education; or if I refuse to comply with or fail to meet the applicable standards of the United States Navy (including weight, physical fitness, and medical qualification), then the United States Navy will suspend my AFHPSP benefits unless I am deemed eligible for continued participation in the AFHPSP. Extensions of this scholarship will not be granted for the purpose of pursuing studies toward completion of course requirements prerequisite to receiving any other degree. I further agree to obtain permission from the CO, Navy Medical Education and Training Command before transferring schools. In the case of repeating an academic term, the United States Navy may place me on Leave of Absence for that period or exercise one of the options in paragraphs 14 and 15 below.

15. Only the Secretary of the United States Navy (or designee) may excuse me from my obligation to serve on active duty for the period specified in this agreement. If I am relieved of my ADSO for any reason before completion of that ADSO, I may be given any of the following alternative obligations, as determined by the Secretary of the United States Navy:

- a. Service obligation in another armed force for a period of time not less than my remaining ADSO, but in no instance will the ADSO be less than the two-year minimum ADSO for the first two years of AFHPSP.
- b. Service obligation in a component of the Selective Reserve for a period not less than twice as long as my remaining ADSO.
- c. Repayment of percentage of the total cost of my education incurred by the Secretary, on my behalf, equal to the percentage of my total ADSO being relieved, plus interest.

16. If I am relieved of an ADSO by reason of my separation because of a physical disability, the United States Navy may give me a service obligation as a civilian employed as a health care professional in a facility of the uniformed services for a period of time equal to my remaining ADSO or initiate discharge and recoupment actions.

17. I understand that if I fail to complete the total period of active duty specified due to non-selection for promotion to the next higher grade for the second time, and decline selective continuation to remain on active duty, I will reimburse the United States in one lump sum for the total cost of advanced educational aid provided by the US Government. If I have served a portion of the active duty obligation, then reimbursement will be prorated.

Initial: _____ Date: _____

18. Should any dispute arise over the terms or conditions of this service agreement, or if I hereafter seek discharge from military service or release from my ADSO, I acknowledge, and agree to exhaust my available administrative remedies prior to seeking judicial review. Exhaustion of the United States Navy Board for the Correction of Military Records (NBCMR) remedy (10 U.S.C. 1552) shall be mandatory in every case except with respect to applications for classifications as a conscientious objector under 50 USC, Section 456. I will remain subject to active duty or transfer orders while exhausting administrative remedies.

19. I understand that this is the entire service agreement between the United States Navy and myself and that there are no oral or other agreements, understandings, or representations affecting the service agreement or relating to my military service, except as otherwise specifically provided herein and with in the Statement of Understanding attached.

SIGNATURE OF WITNESSING OFFICER
TYPED OR PRINTED NAME OF WITNESSING OFFICER
DATE (TYPED OR PRINTED)

SIGNATURE OF APPLICANT
TYPED OR PRINTED NAME OF APPLICANT