

APPENDIX C
MONTHLY CLEANING AND MAINTENANCE DATA SHEET

MONTH OF: _____
 TECHNICIAN: _____

<u>CLEANING TASK</u>	<u>LOCATION</u>	<u>INITIAL</u>	<u>COMPLETE</u>
1. Thoroughly wash walls, floors & countertops with liquid detergent & water.	Clean Room	_____	_____
2. Vacuum ceiling.	Clean Room	_____	_____
3. Vacuum Laminar Flow Bench Filters.	Laminar Flow Bench	_____	_____
4. Thoroughly wash Laminar Flow Bench with liquid detergent & water.	Laminar Flow Bench	_____	_____
5. Thoroughly wash pass through With liquid detergent & water	Clean Room	_____	_____

ISI EMERGENCY LIFE SUPPORT APPARATUS	#1	#2	#3
1. Inspect unit for damage IAW TECH Manual	_____	_____	_____
2. Record pressure	_____	_____	_____

AIR HANDLING UNIT

- 1. Inspect Belts for slipping or cuts SAT / UNSAT
- 2. Inspect external filter & replace if necessary SAT / REPLACED

NOTES :

CLEAN TECHNICIAN: _____ **DATE:** _____

CLEAN SUPERVISOR: _____ **DATE:** _____