# United States Marine Corps
# Tri-Annual Review

Print Form

Period Ending: 30 Sept 2009

Submit by Email

**This Confirmation Statement is provided for all Basic Symbol/Fiscal Year combination presented for Validation unless noted in Attachment A.**

MRI:

LAST NAME/RANK/FIRST NAME OF CERTIFYING OFFICIAL:

E-MAIL ADDRESS:

TELEPHONE # (COMM AND DSN):

**Section 1 Confirmation Statement**

**I, having been issued a formal subdivision of funds carrying Anti-deficiency Act responsibility, hereby attest to the accomplishment of the review of Commitments, Obligations, Accounts Payable and Accounts Receivable records listed in the Tri-annual Review Reports. I further attest to the accuracy and completeness of these recorded amounts in compliance with the Department of Defense, Financial Management Regulation (DoD FMR) Volume 3, Chapter 8, Standards for Recording and Reviewing Commitments and Obligations, and have confirmed the following items for the period ending as reflected in this confirmation statement.**

1. I confirm that all dormant commitments recorded in the system have been validated to a paper or an electronic data interchange (EDI) representation source document.

2. I confirm that all dormant unliquidated obligations recorded in the system have been validated to a hardcopy or an EDI source document.

3. Confirm that all dormant accrued expenditures unpaid have been validated to an accounts payable record or an EDI source document. I certify that recognition of the Accounts Payables have been deemed a payable liability upon receipt of services or when accepting title of goods, whether delivered or in-transit.

4. Confirm that all reimbursements and other income earned have been validated to an accounts receivable record or an EDI source document. I certify that recognition of the Accounts Receivables policy and procedures for accounting for Public and Intragovernmental Accounts Receivables have been adhered to and that Reporting Receivables Due from the Public and reporting Receivables in the Department of Defense Audited Financial Statements are correctly stated.

5. Confirm that adequate follow up was conducted on all dormant commitments over 120 days old to determine if the requirement is still valid, or if an obligation document has been issued but not received or properly recorded.

6. Confirm that adequate follow up has been conducted on all dormant obligations over 120 days old to determine if the obligation is still valid.

7. Confirm that adequate follow up was conducted on all dormant accrued expenditures and earned receivables over 120 days old to determine if a disbursement or collection requires recording or matching.

8. Confirm that all miscellaneous obligation documents, travel orders, and supply requisitions recorded in the system for more than 180 days have been deobligated, unless there is supporting documentation from the funds holder attesting to the purpose and validity of the obligations.

9. Confirm that all commitments that could not be substaintiated or validated after a thorough review by the funds holder have been decommitted.

10. Confirm that all obligations that could not be substantiated or validated after a thorough review by the funds holder (and/or the accounting office) have been deobligated.

11. Confirm that reviews of dormant obligations include reviews of problem disbursements and in-transit disbursements.

12. Confirm that all existing interagency agreements with Non-Department of Defense entities are consistent with DoD policy.

13. Confirm that existing interagency agreements with open balances have been reviewed to ensure that expiring expired or excess funds are identified for purposes of undertaking deobligation actions required by Volume 11A, ***Chapters 3*** and ***18***.

14. As of _____ , _____ % of obligation transactions for known contingencies and related documents for the Triannual period ending _____ were verified to be properly captured, classified, recorded and reported as Overseas Contingency Operations Cost (formerly Global War On Terrorism Contingency Operations) or other special designated contingency operations obligations.

**Section 2** **Obligation Records Summary**

1. Number of Obligation records review:
2. Total Value of the obligation records reviewed:
3. No. of Adjusted Records:
4. Adjusted Amount (Net):

SIGNATURE:

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