NAVMC HQ 961 (Rev. 06-13) (EF)
FOUO - Privacy Sensitive when filled in.
Previous edition is obsolete and will not be used.

Print Form

Nomination For An Informal HQMC Incentive Award

1. Nominee Information

Last Name	First	MI

Organization

Justification for the Award

2. Award Item Selected

- ☐ Picture Frame
- ☐ Shell Box
- ☐ Jewelry Box
- ☐ Desk Top Box
- ☐ Black Leather Memo Case
- ☐ Crystal Paperweight

3. Name of Person HROM Should Contact for Pick Up of Award

Last Name	First

Phone Number	E-mail address

4. Record of Nomination and Approval

Title	Nominating Official	Signature	Date

Title	Approving Official	Signature	Date

For HROM Use Only

Date Approved Nomination Received in HROM	Award Item Issued	Date Item Provided

Reset Form

FOR OFFICIAL USE ONLY.

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