

Sailor of the Quarter/Year Grading Sheet

PRIMARY RESPONSIBILITIES		MAX PTS: 30
<ul style="list-style-type: none"> - Depth of responsibilities (Job Scope) - Volunteering/Assuming addition job duties - Major command watch stations 	<ul style="list-style-type: none"> =10 pts max =10 pts max =10 pts max 	
JOB PERFORMANCE		MAX PTS: 30
<ul style="list-style-type: none"> - Sustained superior performance - Professional knowledge and expertise - Navy, command, mission impact 	<ul style="list-style-type: none"> =10 pts max =10 pts max =10 pts max 	
LEADERSHIP		MAX PTS: 20
<ul style="list-style-type: none"> - Department LCPO, Division LCPO, WCS - Teamwork - Communication (Oral and/or written) 	<ul style="list-style-type: none"> =10 pts max =5 pts max =5 pts max 	
COMMAND CLIMATE/SAILORIZATION		MAX PTS: 20
<ul style="list-style-type: none"> - Training, qualifying, advancing, retaining - Equal opportunity - Camaraderie, esprit de corps 	<ul style="list-style-type: none"> =10 pts max =5 pts max =5 pts max 	
MERITORIOUS ACHIEVEMENTS/AWARDS		MAX PTS: 30
<ul style="list-style-type: none"> - IA Deployments - Navy Commendation Medal or higher - Navy Achievement Medal - Flag Letter of Commendation - Previous SOQ 	<ul style="list-style-type: none"> =10 pts max =10 pts max =6 pts max =2 pts max =2 pts max 	
COLLATERAL DUTIES		MAX PTS: 10
<ul style="list-style-type: none"> - Command-wide collateral positions - Division or in-rate collateral positions - Comments that support performance duties 	<ul style="list-style-type: none"> =5 pts max =5 pts max 	
EDUCATIONAL ACCOMPLISHMENTS		MAX PTS: 30
<ul style="list-style-type: none"> - Navy school completed or NEC obtained - College degree obtained (4-Associates, 6-Bachelors, 10-Masters) - Correspondence or college courses 	<ul style="list-style-type: none"> =10 pts max =20 pts max 	
PEER GROUP/COMMUNITY INVOLVEMENT		MAX PTS: 10
<ul style="list-style-type: none"> - Elected official/member in peer group - Elected official/member in civilian organizations - Participation in civic/community affairs 	<ul style="list-style-type: none"> =6 pts max =2 pts max =2 pts max 	
PERSONAL APPEARANCE/MILITARY BEARING		MAX PTS: 30
<ul style="list-style-type: none"> - Uniform, ribbons, shoes, etc... - Grooming standards - Marching, hand salute, posture 	<ul style="list-style-type: none"> =10 pts max =10 pts max =10 pts max 	
BOARDMANSHIP		MAX PTS: 30
<ul style="list-style-type: none"> - Sailor's Creed - Answers to questions, communication skills - Eye contact, comfort with board members 	<ul style="list-style-type: none"> =10 pts max =10 pts max =10 pts max 	

TOTAL SCORE: _____
(240 MAX POINTS)

Board Member: _____

NOMINATION (QUARTER)

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