

INSTRUCTIONS FOR THIS FORM:

SECTION A - The **patient** fills out section A. If unable to do so, the patient's surrogate should complete this section.

Please explain that the patient's surrogate is an individual who can represent the patient's wishes and is able to make decisions for the patient. Examples of surrogates include:

- the appointed guardian of the patient,
- a person with a health care Power of Attorney,
- the spouse of a patient,
- children of the patient who are at least 18 years old,
- parents of a patient,
- or adult brothers and sisters the patient.

If there is any question concerning who can act as a patient's surrogate, please contact the command Judge Advocate General for clarification at 475-4542 or pager 307-1384.

After the patient or surrogate completes section A, please have them sign and date the form. If a surrogate completes the form for a patient, they should specify in parentheses following their signature their relationship to the patient.

SECTION B - The **Admissions Watch** fills out Section B **ONLY** if the patient or their surrogate is unable or unwilling to fill out the form. If any part of section A has been left blank, the reason that the patient or surrogate was unable to complete the form should be listed. Then the watch stander should print and sign their name and note the date in section B. **If the patient or his or her surrogate has filled out all of section A, the admissions watch stander does not need to sign section B.**

SECTION C - The **provider** completes Section C.

This section is intended to be completed by the provider in consultation with the patient. In addition to marking the most appropriate selection for the patient's advance directive choice, a synopsis of the patient's specific treatment desires should be included in the space provided.

This form shall be maintained as part of the Inpatient record along with a copy of any Advance Directive provided for the patient.