

**STUDENT FILE INDEX**

NAME (Last, First MI)

STATUS:	Scholarship	STA-21 / MECEP	Navy
	College Program	SSOP/ USNR	Marine Corps

NROTC Honor Code (NSTC 1533/121) – Original

NROTC Acceptance and Oath of Office (NSTC 1533/126)  
(Scholarship only)

Dependency Application/Record of Emergency Data (NAVPERS 1070/602) w/SGLI Election (SGLV 8286)  
- First and Third Copies

Copies of official correspondence originated at the unit and endorsements (LOA letters, probation letters, etc.)

Orders, or copies thereof, with all endorsements (less any LES)

Locally completed NROTC Scholarship/College Program Application

Check applicable:  
 NROTC 4-Year ASR Form (NSTC 1533/106)  
 NSTC - Controlled Scholarship Letter  
 NROTC College Program Application (NSTC 1533/133)  
 \*Destroy Interviewer's Appraisal Sheets

Drug and Alcohol Abuse Statement of Understanding (OPNAV 5350/1) - Original

NROTC Scholarship Service Agreement (NSTC 1533/135)  
or NROTC College Program Advanced Standing Service Agreement (NSTC 1533/127) - Original

NROTC Service Agreement Review (NSTC 1533/132)

Enlistment/Reenlistment Agreement(s) (DD Form 4)  
- Agreement to Extend Enlistment (NAVPERS 1070/621)

Certificate of Release or Discharge from Active Duty (DD Form 214)

General Purpose Privacy Act Statement (OPNAV 5211/12)

Disclosure Accounting Form (OPNAV 5211/9)

Individual NROTC Education Program Cost (NSTC 1533/113)  
Original (Scholarship Only)

Birth Certificate (Certified to be a True Copy)

Certificate of Naturalization  
- May use Certificate of Proof of Citizenship of Foreign Born Applicants for Enlisted (NAVMC 538) or Letter of Certification sighting Naturalization Papers

Tattoo screening form, Navy or Marine Corps as appropriate

IRR Notification statement (1/C Midshipman only)

**FILE MUST BE REVIEWED ANNUALLY**

Reviewed By \_\_\_\_\_ Date \_\_\_\_\_

Reviewed By \_\_\_\_\_ Date \_\_\_\_\_