NUCLEAR WEAPON PERSONNEL RELIABILITY PROGRAM (PRP) SCREENING AND EVALUATION RECORD

NAME (LAST, FIRST, MI)

SSN:

PART I - PERSONNEL SECURITY INVESTIGATION (PSI) AND ELIGIBILITY REQUIREMENTS

a. PSI:

Type	Date Opened	Date Closed	Date Eligibility Determined

b. PSI results review completed for initial placement in a CRITICAL PRP position _____ Date

c. PSI results review completed for initial placement in a CONTROLLED PRP position _____ Date

	INITIAL SCREENING	RESCREENING & REEVALUATION (initial appropriate blocks)					
	1	2	3	4	5	6	7
d. Individual has the appropriate investigation.							
e. PRP position type: CRITICAL							
CONTROLLED							
PART II - MEDICAL EVALUATION Medical and dental records have been screened and evaluated in accordance with PRP policy. (Initial column when medical evaluation is considered favorable).							
PART III - PERSONNEL RECORDS Personnel records have been reviewed in accordance with PRP policy. (Initial column when results are considered favorable).							
PART IV - PERSONAL INTERVIEW a. Individual has been personally interviewed in accordance with PRP policy. (Initial in column when the results are considered favorable).							
b. I have been interviewed as indicated. I understand the spirit and intent of the PRP, the reliability standards, and my responsibilities. _____ Signature of Individual _____ Date							
PART V - PROFICIENCY QUALIFICATION a. Individual is currently undergoing supervised on-the-job training leading to proficiency certifications.							
b. Individual has been certified as proficient in the duties to be performed and has been qualified by: Formal course of instruction and experience.							
Supervised training and experience.							
PART VI - CERTIFICATION OF ACCEPTABILITY Individual has been evaluated using PRP standards. All information (including any potentially disqualifying information present) has been thoroughly evaluated. Individual is or continues to be: Certified							
Decertified							

(Type/Print) Name, Grade, Position & Organization of PRP Certifying Official	Signature & Date
1	
2	
3	
4	
5	
6	
7	

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NUCLEAR WEAPON PERSONNEL RELIABILITY PROGRAM (PRP) SCREENING AND EVALUATION RECORD INSTRUCTIONS

General Instructions

a. File and maintain the completed OPNAV 5510/414 in the appropriate local folder. Identify the individual to supervisors, managers and other line and staff officers for purposes of assuring continuing evaluation.

b. Pen changes to the OPNAV 5510/414 are acceptable provided they are legible and are initialed by the Certifying Official. Changes will be made by lining through the incorrect information and inserting the correct information in the same space.

c. The Certifying Official will initial OPNAV 5510/414 blocks to demonstrate review. Slash marks will be used for corresponding items that were not reviewed or pertinent.

d. All dates will be entered so that year, month and day are easily discernible.

e. The screening of personnel records, the medical evaluation, and the initiation of investigation may be conducted in any order the Certifying Official deems appropriate.

f. A new OPNAV 5510/414 will be prepared when an individual's OPNAV 5510/414 is completely filled in or becomes unreadable. Attach the old form to the new form and file in the local folder. The words “Continuation Sheet” shall be printed at the top and bottom of the new form.

g. Personnel in training for or performing in an assignment or position designated as PRP Critical or Controlled are required to be screened initially and continuously evaluated thereafter to ensure they meet the program standards. This form provides a format for documenting the required screening and continuing evaluation process. Complete applicable parts of the form and initial appropriate blocks.

1. Part I - PSI and Eligibility Requirements.

a. In section a., record the type of investigation (T3, T3-R, SSBI, SBPR, PPR, etc.) identified in the Joint Personnel Adjudication System (JPAS) or like system. Additionally, record the date the investigation opened, the date the investigation closed, and the date of the eligibility determination.

b. Section b. is for initial assignment to a CRITICAL PRP position. The Certifying Official will fill in the date the PSI results were reviewed. Once the review is accomplished, there is no need to repeat the review for subsequent rescreenings.

c. Section c. is for initial assignment to a CONTROLLED PRP position. The Certifying Official will fill in the date the PSI results were reviewed. Once the review is accomplished, there is no need to repeat the review for subsequent rescreenings.

d. Initial in section d. when the individual has the appropriate investigation to meet PRP position requirements.

e. Initial in section e. to identify the type of PRP position assignment.

2. Part II - Medical Evaluation. The Certifying Official will initial when the medical evaluation is completed in accordance with PRP policy and the results are favorable. An SF 600 entry in the medical record regarding the individual's acceptability for PRP duties is necessary.

3. Part III – Personnel Records. The Certifying Official will initial when the personnel records review is completed in accordance with PRP policy and the results are favorable.

4. Part IV - Personal Interview.

a. In section a., the Certifying Official will initial when the required interview is conducted in accordance with PRP policy and the results are favorable.

b. In section b., for initial PRP assignment the individual will sign, date, and initial column 1. When rescreening, the individual will initial in columns 2-7.

5. Part V - Proficiency. The Certifying Official will ensure the individual is certified as proficient by a qualified person in accordance with PRP policy.

a. Initial in section a. when the individual has neither experience or training and is undergoing supervised on-the-job training. Rescreen when appropriate.

b. Initial section b. as appropriate.

6. Part VI - Certificate of Acceptability.

a. Ensure all aspects of screening are accomplished, make a determination, initial the appropriate block and sign. Certification of acceptability must be made by the Commanding Officer or PRP Certifying Official.

b. A certification of acceptability will be terminated administratively when required by PRP policy. Enter "Administratively Terminated" in the succeeding column of OPNAV 5510/414. The official signing the administrative termination shall be the Certifying Official.

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