Print Form

OFF-DUTY EMPLOYMENT DECLARATION

Data Required by the Privacy Act of 1974

Authority: Information is solicited in this statement under the authority of Executive Order 11222.

Principal Purpose: Information is requested from personnel engaged in off-duty employment. It is requested to enable supervisors and other officials of Recruit Training Command to determine whether there are actual or possible conflicts of interest between the individual's official duties and the possible exercise of influence when participating in off-duty employment.

Routine Use: This information shall be treated as confidential.

Disclosure: Filing is voluntary in the sense that no criminal penalties will follow from refusal to file. However, refusal to provide the requested information may result in the initiation of an investigation and resultant termination of off-duty employment if conflict is possible.

RANK/RATE/NAME: _____ TITLE OR POSITION: _____
(PRINT)

1. Establishment/company name, address, phone number: _____

_____

2. Employer's name, address and phone number (if different than paragraph 1): _____

_____

3. Employer sells, or offers for sale, the following types of products or services: _____

_____

_____

4. My duties will be: _____

_____

5. My working hours will be: _____

6. Phone number: _____

_____
(Signature) (Date)

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